

**DEPARTMENT OF GEOLOGY & GEOPHYSICS**  
**UNDERGRADUATE STUDENT PETITION**

*Please complete this form to request an exception to GG department policy. You are strongly encouraged to discuss your situation with your GG advisor before submitting a petition.  
Submit forms to GG Academic Advisor or Department Office, 383 FASB*

Name \_\_\_\_\_ Signature \_\_\_\_\_

UNID \_\_\_\_\_ Major \_\_\_\_\_

Umail \_\_\_\_\_ Expected Graduation Date \_\_\_\_\_

**DATE SUBMITTED:** \_\_\_\_\_

- *The B.S. degree requires a minimum overall GPA of 2.0 and a GPA of 2.25 in departmental required and elective courses. Grades of Credit or those of less than C- are not acceptable in departmental or required courses.*
- *If credits are from another institution, official transcripts must be transferred and evaluated by the appropriate office and reflected in your degree audit before exception can be completed*

Completed course number \_\_\_\_\_ Course Name \_\_\_\_\_

For which section or course do you want this to count in your degree audit? \_\_\_\_\_

Completed course number \_\_\_\_\_ Course Name \_\_\_\_\_

For which section or course do you want this to count in your degree audit? \_\_\_\_\_

Completed course number \_\_\_\_\_ Course Name \_\_\_\_\_

For which section or course do you want this to count in your degree audit? \_\_\_\_\_

**JUSTIFICATION**

(1) Write a justification for your petition below:

(2) Provide supporting documents (e.g., medical records, course syllabi, etc.) if applicable.

(3) If petitioning to repeat a course, please include an academic plan showing the courses you will take from now until graduation and in your justification state what you plan to do differently in order to be successful in the class.

\_\_\_ Approval Recommended                      \_\_\_ Approval Not Recommended

Undergraduate Advisor Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Approval Recommended                      \_\_\_ Approval Not Recommended

Undergraduate Affairs Chair Signature \_\_\_\_\_ Date \_\_\_\_\_

\_\_\_ Approved                                      \_\_\_ Not Approved

Department Chair Signature \_\_\_\_\_ Date \_\_\_\_\_